



**Gymnastics**  
Australia

GYMSPORT TECHNICAL COMMISSION

PART A – COMMISSION GOVERNANCE

2014 - 2017

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## **ARTICLE 1. DEFINITIONS AND INTERPRETATION**

The following short terms shall be used and interpreted in the spirit of the following meanings unless specifically defined elsewhere.

**Association Member** An Association Member (AM) with jurisdiction of the sport over a State or Territory within Australia

**Board** Board of Management of the Company, Gymnastics Australia Ltd (GA)

**Commission** National Gymsport Technical Commission

**Simple Majority** More than 50 per cent of those people eligible, voting of the one accord

**Gymsports** Terminology used to describe the disciplines of gymnastics defined by the Federation Internationale de Gymnastique (FIG) and accepted by the GA as a gymsport under its jurisdiction

### **Glossary of common gymnastics acronyms**

<b>AIS</b>	Australian Institute of Sport
<b>FIG</b>	Federation Internationale de Gymnastique
<b>GA</b>	Gymnastics Australia
<b>HPC</b>	High Performance Centre
<b>JTC</b>	Joint Technical Committee
<b>NAC</b>	National Advisory Committee
<b>NC</b>	National Coach
<b>NCM</b>	National Commission Member
<b>NGTC</b>	National Gymsport Technical Commission
<b>NJC</b>	National Judging Co-ordinator
<b>NLC</b>	National Levels Committee
<b>NOP</b>	National Officiating Program
<b>NTD</b>	National Technical Director
<b>SAS</b>	State Academy of Sport
<b>SIS</b>	State Institute of Sport
<b>STC</b>	State Technical Committees

## **ARTICLE 2. PURPOSE**

### **2.1 National Gymsport Technical Commission (NGTC)**

There are seven National Gymsport Technical Commissions the purpose of which is to maintain the integrity of the sport and utilise each Commission's technical expertise to ensure the gymsport is a high profile Australian sport, through improved performance and participation in safe quality programs.

This shall be done by:

- (i) Carrying out the purposes and objectives of Gymnastics Australia;
- (ii) Formulating, interpreting and publicising the gymsport programs;
- (iii) Providing support and guidance for judges and coaches to support gymsport programs;
- (iv) Determining and providing technical support for the national competition program for the gymsport ; and
- (v) Producing the Operational Plan, Technical Regulations and Competition Rules / Participation Guidelines for the gymsport.
- (vi) Selection policies and guidelines (as appropriate)
- (vii) Communicating with State gymsport counterparts on State technical committees and in gymsport communities.

## **ARTICLE 3. COMMISSION**

### **3.1 Roles and Responsibilities**

Each Commission is responsible for the establishment and efficient management of technical regulations and procedures to enable the achievement of Gymnastics Australia goals and objectives.

The Commission for each gymsport will be responsible for the following:

- (i) Decisions on rules and regulations
  - (a) Technical Regulations / guidelines
- (ii) Technical Control
  - (a) FIG Code of Points
  - (b) Competition Rules / Participation Guidelines
  - (c) Coaches/Judges courses and resources
- (iii) National Programs
  - (a) Technical development of program
  - (b) Athlete pathways
  - (c) Review and evaluation
- (iv) Communication
  - (a) National meetings
  - (b) GA/State/Member relations
  - (c) Media Web/News/Promotions
- (v) Education
  - (a) Technical advisors
  - (b) Technical support for the development of courses and coaching resources
  - (c) Allocation of course presenters for National Judges Courses

- (vi) National Events
  - (a) Competition regulations / Participation guidelines
  - (b) Technical support for competition schedule
  - (c) Control of Judges panels
  - (d) Conduct of event meetings
  - (e) Control of competition Jury
  
- (vii) International Events
  - (a) Tours, sanctions, selections (if applicable)

### **3.1.1 Control**

Each of the seven National Gymsport Technical Commissions (NGTC) will be responsible for all technical matters. The day to day management will be the responsibility of GA Staff working in conjunction with the NGTC.

### **3.1.2 Authority**

- (i) GA's By-Law 6 Gymsport Commissions is the Board approved document overseeing the governance of Gymsport Commissions by GA's CEO and Board.
  
- (ii) The NGTC have the ability to provide advice on all technical decisions regarding technical education, routines, competitions rules / participation guidelines, apparatus dimensions, and appointment of sub-committee members except for National Commission Members. If NGTC decisions have a financial impact on GA then consultation must occur with GA management before authorisation.
  
- (iii) The GA CEO must approve changes made to policy documents being Part A Commission Governance and Part B Technical Regulations.

## **3.2 Commission Members**

Each NGTC will consist of:

- (i) National Technical Director (NTD)
- (ii) National Judging Co-ordinator (NJC) (With the exception of GfA)
- (iii) National Commission General Member (NCM) (Up to four per gymsport)
- (iv) GA Staff Member (ex-officio member – non voting)

## **3.3 Job Descriptions for Commission Members**

### **3.3.1 National Technical Director (NTD)**

A NTD will be responsible for all matters in conjunction with GA Staff related to the administration and implementation of GA policy for the particular gymsport in Australia and will:

- (i) Be responsible for the implementation of administration of technical matters, specified in the Technical Regulations and Competition / Participation guidelines
- (ii) Ensure that the overall direction and focus of the sport is consistent with the objectives and strategies set out in the GA Operational Plan.
- (iii) Be the Gymsport Technical Representative answerable to the GA CEO.
- (iv) In conjunction with GA Staff, prepare gymsport reports as required.
- (v) Attend all scheduled and relevant meetings ensuring agendas and minutes are distributed

- (vi) Attend GA events or nominate an appropriate representative to cover the duties of the NTD.
- (vii) Act as Jury at GA events or be responsible for (in conjunction with NJC) nominating appropriate Jury members at these events
- (viii) Attend the GA JTC meetings
- (ix) Be available to be consulted by or liaise with the GA Staff, NJC, NC, gymnasts and officials when called upon
- (x) Encourage a mentoring system amongst Commission members and Sub committee members
- (xi) Prepare and implement professional development strategies for the Commission Members
- (xii) Create, assist and direct sub-committees as required
- (xiii) Communicate with State Technical Directors as required

#### **3.3.1.1 Desired criteria for NTD**

- (i) Sound technical knowledge and understanding of the gymsport
- (ii) Respected within the gymsport community
- (iii) Good organisational, planning and IT skills
- (iv) Event experience
- (v) Interpersonal skills and communication skills
- (vi) Team player displaying leadership qualities
- (vii) Knowledge of international trends
- (viii) Capacity and capability
- (ix) Current Technical Member of the relevant gymsport

#### **3.3.2 National Judging Co-ordinator (NJC)**

The NJC for each gymsport (with the exception of GfA) will be responsible for the development of the sport through the provision of education courses and officiating opportunities and will ensure a high standard of officiating at all GA events by providing encouragement, motivation and support for all judges.

The NJC in conjunction with GA Staff shall

- (i) Support GA Staff in developing education materials
- (ii) Be a member of the Gymsport Technical Commission
- (iii) Develop and manage the Judges' section of the Gymsport Technical guidelines which will include an annual review of its content
- (iv) Identify and encourage former gymnasts and other technically competent persons to be trained as judges
- (v) Develop and publicise the career pathway for judges
- (vi) Ensure a high standard of officiating at all State National and International events
- (vii) Be responsible for the allocation of judges to National and International events in consultation with the NC and NTD
- (viii) Develop a team of competent FIG accredited judges who will assist with judge education in Australia.
- (ix) Ensure that all FIG judges are working with High Performance coaches and athletes
- (x) Act as a jury at all GA events or be responsible for (in conjunction with NTD) nominating Jury members at these events
- (xi) Provide up to date information on international trends to judges via regular communication
- (xii) Chair any National judges' conferences and meetings

- (xiii) Work cooperatively with state judging coordinators to ensure that the national policies and strategies are implemented
- (xiv) Attend all scheduled and relevant meetings
- (xv) Be responsible for the development of course materials and resources for use by Course Presenters and candidates

#### **3.3.2.1 Desired criteria for NJC**

- (i) FIG Judge
- (ii) Sound technical knowledge and understanding of the gymsport
- (iii) High standard judging knowledge
- (iv) Respected within the gymsport community
- (v) Experience as a course presenter at judges' education courses
- (vi) Good organisational and IT skills
- (vii) Interpersonal and communication skills
- (viii) Team player, displays leadership
- (ix) Planning skills
- (x) Knowledge of international trends
- (xi) Knowledge of NCAS and NOAS Programs

#### **3.3.3 National Commission Members (NCM) – Up to four positions**

Roles and Responsibilities of the National Commission General Members are outlined in the Gymsport specific Part B Technical Regulations.

#### **3.4 Expenses**

GA is responsible for the reasonable expenses of each Gymsport Technical Commission and its Sub-committees. Commission Members' travel and accommodation costs associated with meetings and events must be approved by the GA CEO.

Approved costs can be claimed only on presentation of the original purchase receipts and can take up to four weeks to process.

### **ARTICLE 4. NGTC SUB-COMMITTEES**

#### **4.1 National Sub-Committees**

Sub-committees of the Gymsport Commission operate with specific guidelines as identified by the commission in consultation with GA and the Gymsport community. Committees will be time bound with responsibility to report back to the commission with findings and products suitable for further development where required.

Details on sub-committee structure and assignment can be found in Gymsport specific policy Part B – Technical Regulations

##### **4.1.1 Function**

The NGTC may appoint Sub-Committees as required with the power of co-option for advice, research or best practice on a number matters. The functions of which may include:

- (i) Executing the decisions made by the Gymsport Technical Commission;
- (ii) Undertaking technical projects;
- (iii) Reviewing guidelines and rules pertaining to competitions and events;
- (iv) Conducting research and development activities in the interest of the gymsport; and
- (v) Developing guidelines and rules for the education of gymnasts, judges and coaches.

- (vi) Technical direction and content of the National Levels Program
- (vii) Rules and regulations of the National Levels Program
- (viii) Clinics

#### 4.1.2 Meetings

Meetings, including teleconferences or Skype, will be called at times and locations to suit the Committee Members and the available funding.

### **ARTICLE 5. TECHNICAL REGULATIONS**

- 5.1 Each Gymsport's Technical Regulations consists of the generic Part A – Commission Governance and then the Gymsport specific Part B – Technical Regulations.
- 5.2 Amendments to Part A can only be made by the GA CEO. A NGTC has the right to make recommendations to change Part A of the regulations.
- 5.3 Part B of the regulations will be developed by the Gymsport National Commission and approved by the GA CEO.
- 5.4 The regulations (Part A and B) will be published on the GA website.

### **ARTICLE 6. EVENT PARTICIPATION GUIDELINES**

Each Gymsport's Event Participation Guidelines will be outlined in Part B – Technical Regulations and will be reviewed and updated annually. There are two types of regulations for national events – Competition Regulations and the Technical Regulations (Part B).

Gymnastics Australia is responsible for staging national events throughout Australia. Accordingly, the following policies have been adopted to ensure these events are governed by consistent rules and procedures across all gymsports:

- Anti Doping Policy
- National Event Entry Policy
- Blood Policy
- Coaches Code of Ethics
- Judges Code of Ethics
- Judges Subsidy

These policies apply to all national events staged by GA regardless of the Gymsport or level of athlete involvement, or the location and timing of the event. These policies must be adhered to and cover all entries by Association Members and affiliated clubs into national events staged by GA. A comprehensive list of GA's policies can be found on the Gymnastics Australia website.

### **ARTICLE 7. MEETING PROCEDURES**

#### 7.1 Quorum

The quorum for all meetings shall be **no fewer than** sixty percent of voting members. Should a quorum not be achieved, the meeting can take place, but no determinative vote or decisions are to be made, with recommendations made to future meetings or put to a electronic vote.



## **7.2 Voting**

- (i) Each member is entitled to **one vote**.
- (ii) In the case of a tie the decision will be referred to the GA CEO.
- (iii) Voting will be decided on a simple majority vote
- (iv) In the interval between meetings, any matters requiring a decision will be decided by means of a postal/email vote of the members.

## **7.3 Chair**

If the Chair (TD) is not available, his/her nominated representative will chair the conference/meeting.

## **7.4 Agenda and Minutes**

The draft agenda for the meeting will be emailed to the members by GA staff. Agenda items will be called for from members. The final and approved agenda will be sent to the members prior to the meeting.

## **7.5 Advisory Meeting**

At least once a year, a face to face Advisory meeting will be held and representatives of State Technical Committees, Gymsport community representatives, Association Member staff and National Gymsport Technical Commissions will be invited to participate. A cost share arrangement between Association Members will cover the travel and accommodation expenses of State representatives.

## **ARTICLE 8. OPERATIONAL PLAN**

Each Gymsport Operational Plan is based on the four year Strategic Plan for Gymnastics Australia. The NGTC, in conjunction with the GA CEO and Staff will be responsible for the development of the Operational Plan.

## **ARTICLE 9. GRIEVANCES, DISCIPLINE AND APPEALS**

All members have the opportunity to appeal and or lodge a grievance pursuant to GA – Grievance Policy.